

Herefordshire Council
Statutory Officer Assurance Statement – 2017/18

Statutory officer designation:	Monitoring Officer
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1. Have any issues in relation to the effective fulfilment of your statutory duties arisen during the year which may need to be highlighted in the annual governance statement?

Yes

No

If you have answered Yes please use the box below to explain the issue and confirm whether the concerns have been notified to either the s151 Officer or the Monitoring Officer

The capacity to deal with a large scale code of conduct complaints resulting in the procurement of an external investigator.
Retirement of an Independent person reducing number of independent persons to statutory minimum.

2. Have any weaknesses or areas for improvement in relation to the effective fulfilment of your statutory duties been identified during the year?

Yes

No

If you have answered yes please use the box below to explain the issue(s) and the actions planned to address it:

The whistleblowing policy needs updating and processes in place to ensure works effectively. An increase in the use of the policy has highlighted this. New procedure is being consulted on with training then needed and process for recording.
The potential need for legal services staff to report more formally via a report rather than adhoc by email.
Concern over the publication for WME joint committee and exempt items that needs some investigation

I confirm that during the financial year 2017/18 I have had sufficient resources, systems and processes in place to enable me to fulfil my statutory functions.

Signed .. 

Name .. *Claine Ward*

Date .. *5.4.18*